***Maine SILC Minutes***

***Date & Time: March 22, 2023 @ 10:00am – 12:00pm***

***Location: Remote Zoom Meetings***

***Attendance Key: P = Present, E = Absent (Excused), A = Absent (Unexcused),***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Council Members:*** | | | | | |
| ***P*** | ***Darcy Gentle*** |  |  |  |  |
| ***P*** | ***Diane Frigon*** |  |  |  |  |
| ***P*** | ***Jessica Cyr*** |  |  |  |  |
| ***p*** | ***Lee Glynn*** |  |  |  |  |
| ***P*** | ***Samantha Fenderson*** |  |  |  |  |
| ***E*** | ***Stephanie Desrochers*** |  |  |  |  |
| ***P*** | ***Tom Newman*** |  |  |  |  |

***Members of the Public: Rachel Dyer; Keenan Weischedel; Leah Farrell, Karen Mason.***

***Recorder: Cheryl Peabody Next Meeting: April 26, 2023 Minutes Approved: Approved***

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| --- | --- | --- | --- |
| ***Topic*** | ***Discussion*** | ***Action*** | ***Responsible*** |
| ***Introductions*** | ***The meeting was called to order at 10:05am. Members and guests were introduced & welcomed.*** | ***N/A*** | ***N/A*** |
| ***Topic*** | ***Discussion*** | ***Action*** | ***Responsible*** |
| ***Acceptance of Minutes*** | ***The minutes from October 2022 were accepted as distributed.***  ***The minutes from December 2022 were accepted as distributed.***  ***The minutes from January 2023 were accepted as distributed.*** | ***Send to webmaster to be posted on Maine SILC website.***  ***Create draft minutes for March and send to Council members.*** | ***Cheryl Peabody***  ***Cheryl Peabody*** |
| ***Topic*** | ***Discussion*** | ***Action*** | ***Responsible*** |
| ***Financial Report*** | ***The financial report was not given. Cheryl has not yet done the invoices for February and March.*** | ***Send to Council members when complete.*** | ***Cheryl Peabody*** |
| ***Topic*** | ***Discussion*** | ***Action*** | ***Responsible*** |
| ***SPIL Updates*** | ***Diane, Julie and Cheryl met to work on rewording/clarifying SPIL goals and objectives for the SPIL 2024. The Council started work to go over these suggestions. It was decided that the document would be sent out to Council members for their review. They will get their final comments to Cheryl by April 12, 2023. Maine SILC is doing a technical amendment for FY2024.*** | ***Send working SPIL document out to Council members.***  ***Get comments to Cheryl by April 12, 2023*** | ***Cheryl Peabody***  ***Council Members*** |
| ***Topic*** | ***Discussion*** | ***Action*** | ***Responsible*** |
| ***Legislative Documents*** | ***Cheryl asked if Council members were finding her legislative document reports helpful. Some said it was overwhelming but that if was helpful. It was decided that Cheryl will continue with reports and inform Council members and their networks.*** | ***Prepare legislative reports and distribute them.*** | ***Cheryl Peabody*** |
| ***Topic*** | ***Discussion*** | ***Action*** | ***Responsible*** |
| ***General Updates*** | ***Membership Committee: No report was given.***  ***Designated State Entity Exploration Committee: This committee is on pause until further notice.***  ***Moving Maine Network: Jessica reported that the organization is hosting a webinar at noon on March 22nd. They are hosting webinars each month, transportation related.***  ***Acquired Brain Injury Advisory Council (ABIAC): Lee reported that March is Brain Injury Awareness Month. Brain Injury Association of America (BIAA) in Maine is hosting a resource fair in Augusta on March 23rd. Cheryl will represent Maine SILC at the resource fair. The Acquired Brain Injury Advisory Council (ABIAC) has developed a new orientation process. New members are assigned to a mentor. They are also holding pre-meeting calls to go over the agenda so survivors and caregivers can ask questions and better participate in ABIAC meetings. LD539 will be having a public hearing the week of March 27th. Research is indicating that brain injury and substance abuse are correlated.***  ***Driver Evaluations: No report was given.*** | ***None***  ***None***  ***None***  ***None***  ***None*** | ***None***  ***None***  ***None***  ***None***  ***None*** |
| ***Topic*** | ***Discussion*** | ***Action*** | ***Responsible*** |
| ***Announcements*** | ***Samantha report that the Division of Vocational Rehabilitation (DVR) is establishing an Intake Unit. The Intake Unit will work with online applications. The Unit will consist of three individuals. The Unit will work with clients to establish eligibility, including collecting medical records. They will also set up an Individual Plan for Employment (IPE) before the client is assigned a Vocational Rehabilitation Counselor (VRC). They hope the Intake Unit will start by the end of April. DVR is hosting a webinar on March 28th to discuss this new unit.***  ***Keenan spoke about LD988. This is a resolve to study barriers that people with disabilities face when visiting state parks and historical sites. Keenan reported there will be a work session on March 29th.***  ***Diane reported that there is an opening for a Business Enterprise Program (BEP) manager at Riverview in Augusta. Please contact Diane if interested.***  ***Cheryl reported that the Program Progress Report (PPR) was returned. Maine SILC and the Designated State Entity – DVR – will address the feedback and resubmit the report.***  ***Cheryl reported she is working with Microsoft to resolve the OneDrive issue.***  ***Cheryl brought up her work cell phone. Maine SILC pay $80 per month and she rarely gets calls. Leah reported there is a way to get a number through Google to ring to Cheryl’s personal phone. Cheryl and Leah will work on this.*** | ***None***  ***None***  ***None***  ***Address ACL feedback and resubmit***  ***Continue working with Microsoft***  ***Look into getting rid of Cheryl’s work phone and use Google*** | ***None***  ***None***  ***None***  ***SILC and DSE***  ***Cheryl Peabody***  ***Cheryl Peabody and Leah Farrell*** |
| ***Topic*** | ***Discussion*** | ***Action*** | ***Responsible*** |
| ***Public Comment*** | ***Time was given for public comments, but none were made.*** | ***N/A*** | ***N/A*** |
| ***Topic*** | ***Discussion*** | ***Action*** | ***Responsible*** |
| ***Adjournment*** | ***The meeting was adjourned at 11:42pm.*** | ***N/A*** | ***N/A*** |

***People & Organizations Represented***

***Darcy Gentle – Wabanaki Vocational Rehabilitation Program Director***

***Diane Frigon - Regional Director, Division for the Blind and Visually Impaired***

***Jessica Cyr – Disability Advocate***

***Lee Glynn – Disability Advocate, Acquired Brain Injury Advisory Council***

***Samantha Fenderson – Assistant Director, Division of Vocational Rehabilitation***

***Tom Newman – Executive Director, Alpha One (CIL)***

***Rachel Dyer – Developmental Disabilities Council***

***Keenan Weischedel – Disability Rights Maine (application pending)***

***Leah Farrell – interested party with CIL and SILC experience in other states***

***Karen Mason – Associate Director, Office on Aging and Disability Services***