Maine Statewide Independent Living Council

Minutes

June 26, 2024

Zoom Meeting

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| **COUNCIL ATTENDANCE** |
| **Member Name** | **Attendance** | **Voting Member?** | **Member Name** | **Attendance** | **Voting Member?** |
| **Darcy Gentle** | **P** | **Yes** | **Diane Frigon** | **P** | **No** |
| **Jessica Cyr** | **P** | **Yes** | **Lee Glynn** | **P** | **Yes** |
| **Samantha Fenderson** | **P** | **No** | **Andrew Smith** | **P** | **Yes** |
| **Tom Newman** | **E** | **Yes** | **Brendan Williams** | **E** | **Yes** |
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Attendance Key: P = Present, E = Excused, A = Absent without excuse.

**Public Attendees: Marita Leach, Megan Marquis, Karen Mason**

**Staff Attendees: Cheryl Peabody, Jenn Williams**

Zoom Recorder: Cheryl Peabody Minutes Recorder: Jenn Williams Minutes Status: APPROVED

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| Topic | Discussion | Action | Responsible |
| Welcome & Introductions | The meeting was called to order at 10:05am and introductions were made. | N/A | N/A |
| Topic | Discussion | Action | Responsible |
| Acceptance of Minutes | No discussion as there was no quorum. | N/A | N/A |
| Topic | Discussion | Action | Responsible |
| New Executive Director | Jenn Williams introduced as the new SILC ED. She shared her personal disability story.  | N/A | N/A |
| Topic | Discussion | Action | Responsible |
| Financial Report (FFY2024) | Discussed Empowerment Forum line item. This was a meeting of five councils that implemented a day long event for people with disabilities. This happened in the past but has not happened for about three years.  | Conversation needs to be started. | Jenn Williams |
| Topic | Discussion | Action | Responsible |
| Budget (FFY2025) | No discussion as there was no quorum. Need to submit by Friday June 28. | Vote needed via email to accept. | Cheryl Peabody |
| Topic | Discussion | Action | Responsible |
| SPIL 2025-2027 | Discussed the potential need for specifics around goals, i.e. what outreach looks like. No changes made at this time. Diane mentioned that the SPIL can be amended. Cheryl confirmed and recommended that any revisions be discussed at the Annual Training. Might be helpful to track educational materials used for outreach that can be integrated into the annual PPR. Consider talking to AlphaOne and DVR about adding a specific line to their intakes that ask if they were referred from the SILC.Also discussed asking AlphaOne to share data regarding outcome of services beyond success stories. The SILC does not have oversight however statute dictates that “the SILC shall monitor, review, and evaluate the implementation of the SPIL on a regular basis”.Cheryl has asked AlphaOne for their PPR in the past and it was not provided. This could be helpful in the future to inform next steps and include in the SPIL.MORE (Maine Outdoor Recreation Education) CommitteeIt is in statute that this is a standing committee. Language added to the outreach section of the SPIL. Intention is to advise and educate on evaluations conducted by the Bureau of Rehab Services | Submit SPIL in Q90Create spreadsheet to track distributed materialsN/AAsk AlphaOne to do a presentation regarding big picture items | Cheryl PeabodyJenn WilliamsN/AJenn Williams |
| Topic | Discussion  | Action | Responsible |
| Activity Table | The June activity table was put in the June meeting folder. Monthly reminder to put activities into table. This information is used for the Program Progress Report (PPR). | Put activities in table. | Council Members |
| Topic | Discussion | Action | Responsible |
| Beth’s Computer and Scanner | Donated to a foster family with multiple children. | N/A | N/A |
| Topic | Discussion | Action | Responsible |
| National Council on Independent Living Conference | Conference is in Washington, D.C. each year in July. Staff and members are encouraged to attend. | Interested members should reach out to Cheryl. | Cheryl Peabody |
| Topic | Discussion | Action | Responsible |
| Annual Training | Need to begin planning. Council is encouraged to help Jenn come up with topics, how many sessions, when the business meeting is, etc.Samantha recommended that AlphaOne do a presentation on their data, who they serve, the steps consumers go through once referred, percentages served by county, etc. This would allow us to align their processes with sections of the SPIL.Lee recommended meeting at the Maine State Library (old Bureau of Motor Vehicles on State St) conference room. Potential food option: Cross Café if meeting is at the library. | Share ideas for the annual training.Ask AlphaOne to present.Reserve Conference room | Council MembersJenn WilliamsLee Glynn |
| Topic | Discussion | Action | Responsible |
| Committee Reports | Membership: Orientation manual in the works. Plan to use ABIAC member manual as a guide.Moving Maine Network: Narrowing goals and objectives for next legislative session. Also looking to get some legislators to sponsor legislation. Cheryl offered Council support should it be needed.ABIAC: Lee shared brain injury data that was gathered via census and other research provided by the Brain Injury Association of America. Estimates show 52,700 Maine residents report living with a disability related to brain injury. | Get ABIAC member manualN/AShare data with Council members. | Lee GlynnN/AJenn Williams |
| Topic | Discussion | Action | Responsible |
| Announcements | Upcoming Meetings: August 28September 25 (annual training)October 23December 4Samantha shared that there are multiple vacancies at DBVI and DVR. Working on applying for grants that support juveniles in the justice system that are being released and connecting them to community services. Diane shared that Peter the DBVI Assistant Director has given his notice. They are also hiring a rehab consultant that would focus on pre-employment transition services.Special thank you to Cheryl for her leadership as Executive Director. | Send Zoom meeting linksN/AN/AN/A | Jenn WilliamsN/AN/AN/A |
| N/A | Discussion | Action | Responsible |
| Adjournment | The meeting was adjourned at 11:35am. | N/A | N/A |

**People & Organizations**

**Darcy Gentle – AIVR Program Director**

**Diane Frigon – Regional Director, DBVI**

**Samantha Fenderson – Assistant Director, DVR**

**Andrew Smith – Disability Advocate**

**Brendan Williams – Disability Advocate**

**Jessica Cyr – Disability Advocate**

**Lee Glynn – Acquired Brain Injury Advisory Council**

**Tom Newman - Executive Director, Alpha One**

**Julie Hovey – IL Specialist/Manager, Alpha One**

**Katie George – IL Specialist, Alpha One**

**Marita Leach – Benefits Counseling Services, Maine Health**

**Megan Marquis – Employment Advocate, Disability Rights Maine**

**Leah Farrell – Disability Advocate**

**Rachel Dyer - Developmental Disabilities Council**

**Katen Mason – Associate Director, Office on Aging and Disability Services**