Maine SILC

Minutes

January 24, 2024

Zoom Meeting

Attendance Key: P = Present; E = Excused; A = Absent without excuse.

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| ***Council Members:*** | | | | | |
| ***E*** | ***Darcy Gentle*** | ***P*** | ***Brendan Williams*** |  |  |
| ***P*** | ***Diane Frigon*** |  |  |  |  |
| ***P*** | ***Jessica Cyr*** |  |  |  |  |
| ***P*** | ***Lee Glynn*** |  |  |  |  |
| ***E*** | ***Samantha Fenderson*** |  |  |  |  |
| ***P*** | ***Andrew Smith*** |  |  |  |  |
| ***E*** | ***Tom Newman*** |  |  |  |  |

Members of the Public: Julie Hovey; Marita Leach; Katie George; Megan Marquis; Rachel Dyer; Leah Farrell.

Recorder: Cheryl Peabody Next Meeting: February 28, 2024 Status: DRAFT

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| Topic | Discussion | Action | Responsible |
| Welcome & Introductions | The meeting was called to order at 10:01am and introductions were made. | N/A | N/A |
| Topic | Discussion | Action | Responsible |
| Acceptance of Minutes | December Minutes: No corrections were offered. The December minutes were accepted as distributed. | Send to Webmaster to be posted on Maine SILC website | Cheryl Peabody |
| Topic | Discussion | Action | Responsible |
| Financial Report | Cheryl presented the financial information differently. She created a table that lists the line item, budgeted amount and money spent to date. Members liked this but wanted to still see the excel spreadsheet as it has a bit more detail. | Update table and Excel spreadsheet for next meeting. | Cheryl Peabody |
| Topic | Discussion | Action | Responsible |
| Election of Officers | Andrew is the only member who has shown interest in being in an officer position. Maine SILC bylaws say a appointed member must be on the Council for one year before being eligible for an office position. | Work with Andrew to get him ready to be an officer. | Cheryl Peabody |
| Topic | Discussion | Action | Responsible |
| SPIL Activity | Two listening sessions have been done. There has been a small attendance. Leah suggested, for the future, offering “swag” for in-person attendees.  There are approximately 40 completed surveys. | Complete listening sessions and gathering of surveys. | SILC members and Cheryl Peabody |
| Topic | Discussion | Action | Responsible |
| Google Voice | Cheryl received notification that her google voice number may be taken back as it has been inactive. The number was taken back, and Cheryl was unable to obtain a new number. A member suggested Ring Central. | Research Ring Central | Cheryl Peabody |
| Topic | Discussion | Action | Responsible |
| Program Progress Report (PPR) | The PPR for FFY2023 was submitted 10/11 days before the deadline! | N/A | N/A |
| Topic | Discussion | Action | Responsible |
| Committee Reports | Membership: Discussed having a New Member Orientation manual. Acronyms are a must. It would be nice to have an outline of the composition of the IL Network. The Membership/Outreach Committee will meet after Lee is able to provide them with the ABIAC’s New Member Orientation Manual (hopefully by the end of February)  ABIAC: They just submitted their annual report to the Commissioner of DHHS. Lee will send a copy to Cheryl to be distributed to the group.  The ABIAC oversees a five-year grant from ACL. The are waivers for people on the waitlist to receive services. There are approximately 200 people on the waitlist and there is a two and a half year wait for services. Some of those people are in hospitals or nursing homes waiting to live in their communities. OADS has a new program that will help with that. It is an attachment to an existing home that will provide an accessible bedroom and bathroom. Cheryl asked if people would find it helpful to have a presentation on the waivers. People said yes.  Lee also reported that March is Brain Injury Awareness month. On March 21, the Brain Injury Association of America (ME Chapter) will be hosting a resource fair in Augusta from 1:00 – 4:00. Maine SILC will be there. | Share ABIAC New Member Orientation Manual when complete.  Have Karen Mason (OADS) do a presentation on the waivers.  Have exhibitor table at the resource fair | Lee Glynn  Cheryl Peabody  Cheryl Peabody |
| Topic | Discussion | Action | Responsible |
| Announcements | Diane report that DBVI is developing their State Plan. There will be a public forum period directly after the Maine SILC listening session on January 25th from 3:00-5:00. They are looking for input from the SRC and their partners. The State Plan must be submitted by March 15, 2024. | N/A | N/A |
| Topic | Discussion | Action | Responsible |
| Public Comments | Time was given for public comments. None was given. | N/A | N/A |
| Topic | Discussion | Action | Responsible |
| Adjournment | The meeting was adjourned at 11:07am. | N/A | N/A |

**People & Organizations**

**Darcy Gentle – AIVR Program Director**

**Diane Frigon – Regional Director, DBVI**

**Samantha Fenderson – Assistant Director, DVR**

**Andrew Smith – Disability Advocate**

**Brendan Williams – Disability Advocate**

**Tom Newman - Executive Director, Alpha One**

**Julie Hovey – IL Specialist/Manager, Alpha One**

**Katie George – IL Specialist, Alpha One**

**Marita Leach – Benefits Counseling Services, Maine Health**

**Megan Marquis – Employment Advocate, Disability Rights Maine**

**Leah Farrell – Disability Advocate**

**Rachel Dyer, Developmental Disabilities Council**