

Maine SILC-Executive Committee

Monday, 4/13/2026 5:30pm

This is a virtual Zoom public meeting

Attendees:

Approved

Brendan Williams Chair

Jessica Cyr Vice Chair, Secretary/Treasurer

Andrew Smith Member-at-Large

Thomas Newman, Lynn Feely, Rebecca Ball-Curry (Mel attempted to attend, but was unable)

Agenda:

1. Draft SILC Council 4/29 Agenda-same basic format we've used, including times for discussion, after financial report we will devote time, 1 hour or more if possible, to monitor, review and evaluate the SPIL. Brendan will ask Diane if she is comfortable presenting the goals and indicators for group feedback. This will be helpful for new members and prospective members. Either Andrew or Jess can present the SPIL overview if needed. Brendan will then invite SPIL work groups to share their ideas. Brendan will email the 4/29 Agenda to Andrew and Jess for final review before he sends it to the full SILC Council. Jess will have Roger post the agenda ASAP for public access. Other future meeting topics are: ACL recommendations, review of current bylaws, creating new policies to supplement. Jess mentioned that she recently located a financial policy and will be sharing it at 4/29 SILC Council meeting.

(Lynn raised her hand and indicated that her question is not about the 4/29 agenda items. She asked about stipends. Jessica spoke with the accountant today. All stipend requests have been sent to them we're just waiting for the checks. Since it's tax season and the USPS is slow, hopefully they will be mailed later this week.)

2. Approval of minutes- Andrew, Brendan and Jess voted unanimously to accept minutes from 4/7/2026 SILC Executive Meeting with no need for further review. Jess will provide all other prior SILC Executive Meeting draft minutes for formal approval during open mtg format at a future, not yet scheduled meeting.
3. Brendan's Zoom bill-Jess asked to take this part into a closed session due to involving sensitive SILC member discussion. Jess provided an invoice spreadsheet

on the screen including email communication w/invoice timeline, shown below. Brendan states that he is comfortable being reimbursed at the \$16.95 rate for the invoices prior to 1/13 when he acknowledged that he received the new Zoom username and password from Jess. Jessica also showed the 12/4 Zoom invoice that SILC paid for a year of Zoom services as allocated in the budget.

Invoice and email timeline:

9/29/2025 Brendan emails that he is going to give me any Zoom bills that come d/t cancelling the TD debit card ending in 5566.

11/4/2025 Jess sent email requesting SILC Zoom bills from Brendan, no reply

10/28/2025	INV327642588	16.95
11/28/2025	INV331655625	16.95
12/28/2025	INV335494843	16.95
	TOTAL	50.85

1/13/2026 Brendan replied to Jess's email with Zoom login username and password, "Sounds good. Thanks" acknowledging new SILC Zoom acct