

## Maine SILC

Executive Committee Meeting 2/16/2026, 4:00pm via Zoom

Attendees:

**Approved**

Brendan Williams Chair

Jessica Cyr Vice Chair, Secretary/Treasurer

Andrew Smith Member-at-Large

Agenda:

1. Transcription- Discussed the intention of Simply Captions services that have been provided to SILC vs what it is intended for. Since Simply Captions provides notes as a courtesy to the person keeping the minutes and it's not meant to be a transcript of the meeting we will cancel future scheduled services. We discussed that Brendan is having ongoing problems with errors via Zoom's CC. We will remind the council of meeting etiquette at future meetings and allow more time for the Zoom caption to catch up. Brendan will look into other more accurate meeting options too.

2. Agenda for SILC meeting 2/25-

Discussed upcoming agenda for 2/25 SILC meeting. Brendan will send the draft to Andrew and Jess for double checking. Rough outline discussed, no guest speaker, SPIL gets large portion of time, assigning times for each agenda item.

3. State Plan for Independent Living-

Jess asked about the idea of starting SPIL tasks forces, to allow a focused time outside of SILC monthly meetings to focus on each SPIL goal. Will send an email to all before the meeting to get the idea out and discuss as a council on 2/25.