**SRC-DVR[[1]](#footnote-1) Minutes**

**Date & Time:** March 13th 2023, 1pm – 3pm

**Location:** Department Of Labor, 45 Commerce Dr., Augusta Maine, Francis Perkins Room

**Attendance Key: P = Present, E = Absent (Excused), A = Absent (Unexcused), TEL = Telephone**

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|  **Council Members[[2]](#footnote-2)** |
| **P** | Cheryl Peabody, *Chair* |  |  |  |  |
| **E** | Kelly Osborn, *Vice/Treas* |  |  |  |  |
| **P** | Libby Stone-Sterling\* |  |  |  |  |
| **P** | Mary Adley |  |  |  |  |
| **P** | Darcy Gentle |  |  |  |  |
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**Guests:** Amanda Favreau, Allison Wiest, Ken Shapiro, Isaac Gingras, Sadie Donnell, Peter Wikins, Sierra Wood, Kara, & Patricia Ngara.

**Recorder:** Branden Densmore **Next Meeting:** May 8th 2023 **Minutes Approved: Yes!**

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| **Topic** | **Discussion** | **Action**  | **Responsible** |
| **Introductions** | Meeting was called to order at 1:08 pm. Members/guests were welcomed, and introductions were provided. | NA | NA |
| **CSNA[[3]](#footnote-3) Report** | Council discussed CSNA data source, trying to determine if VR[[4]](#footnote-4) is effectively meeting client needs.Been working on a framework and putting in data as it becomes available. Discussed idea of holding a public forum to collect more data. | *Review data currently available and see if it matches personal experience. Share insights with VR.**Think about having a public forum and logistics.* | Any Member Who Received ServicesAny Member |
| **Topic** | **Discussion** | **Action**  | **Responsible** |
| **Director’s Report** | **Intake Unit:** Meeting with providers March 28th to discuss the rollout of new Intake Unit created to address consistently meeting 60 day eligibility determination and 90 day plan development deadlines. Currently in the interviewing process. The Intake Unit will consist of 3 VR counselors who will work remotely, totally focused on intake process, resulting in better customer service, engagement, and meeting deadlines. **RSA[[5]](#footnote-5) Corrective Plan:** VR has identified a uniquely qualified individual to address the fiscal and forensic accounting tasks related to the findings of the CAP, entering into a contract with Vabrent Consulting. Meeting weekly with president of company to discuss details. | NONE | NONE |
| **Acceptance Of Minutes**  | A quorum could not be established, so the Counciltabled the acceptance of the SRC-DVR January 2023 minutes for next meeting. | *Create March 2023 draft minutes and send to Kelly & Cheryl.**Distribute March 2023 draft minutes to members for review.* | Branden DensmoreCheryl Peabody |
| **Topic** | **Discussion** | **Action**  | **Responsible** |
| **CAP[[6]](#footnote-6) Update** | *Success story* conveyed about young man with an intellectual disability. He worked for Hannaford for a year but had problems frustrations and outbursts, and his job coach didn’t know how to help.Client got enrolled with another job coach who had more training.VR successfully closed his case 6 months later. He went from pushing carts which was not fulfilling to bagging independently. | NONE | NONE |
| **Announcements** | **NCSRC[[7]](#footnote-7)**: has two annual meetings (Fall & Spring). This year they are back to in-person.Honorariums are being offered to members not otherwise compensated for attendance.The next SRC-DVR Meeting is on May 8th  | *Think about attending NCSRC in-person.**Contact Cheryl to receive Honorarium.* | Any Governor Appointed MemberAny Member Not Compensated |
| **Public Comments** | Time was provided for public comment but none were forthcoming.  | NONE | NONE |
| **Adjournment** | The meeting was adjourned at 3:05 pm. | NA | NA |

**People & Organizations Represented**

**SRC-DVR Council Members:**

**Cheryl Peabody – Statewide Independent Living Council (SILC)**

**Libby Stone-Sterling – Division Of Vocational Rehabilitation (DVR)**

**Darcy Gentle – Wabanaki Vocational Rehabilitation Program**

**Mary Adley - Department of Education**

**Members Of The Public:**

**Sadie Donnell – Disability Advocate**

**Ken Shapiro – Disability Rights Maine (DRM)**

**Isaac Gingras – State Workforce Board**

**Allison Wiest – Maine Parent Federation (MPF)**

**Patty Ngara – Disability Advocate**

**Sadie Donnell – Disability Advocate**

1. SRC-DVR 🡪 State Rehabilitation Council, Division Of Vocational Rehabilitation. [↑](#footnote-ref-1)
2. \*Indicates an Ex Officio non-voting member. [↑](#footnote-ref-2)
3. CSNA 🡪 Comprehensive Statewide Needs Assessment [↑](#footnote-ref-3)
4. VR 🡪 Vocational Rehabilitation [↑](#footnote-ref-4)
5. RSA 🡪 Rehabilitation Services Administration [↑](#footnote-ref-5)
6. CAP 🡪 Client Assistance Program [↑](#footnote-ref-6)
7. NCSRC 🡪 National Coalition Of State Rehabilitation Councils [↑](#footnote-ref-7)