**SRC-DVR[[1]](#footnote-1) Minutes**

**Date & Time:** March 21st 2022, 1pm – 3pm

**Location:** Department Of Labor, 45 Commerce Dr., Augusta Maine, Francis Perkins Room

**Attendance Key: P = Present, E = Absent (Excused), A = Absent (Unexcused), TEL = Telephone**

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| --- | --- | --- | --- | --- | --- |
| **Council Members[[2]](#footnote-2)** | | | | | |
| **E** | Kelly Osborn, *Chair* |  |  |  |  |
| **P** | Cheryl Peabody, *Treas* |  |  |  |  |
| **P** | Libby Stone-Sterling\* |  |  |  |  |
| **P** | Allison Wiest |  |  |  |  |
| **E** | Mary Adley |  |  |  |  |
| **E** | Darcy Gentle |  |  |  |  |
|  |  |  |  |  |  |

**Guests:** Rhea Smith, Julia Endicott, Jennifer Kimble, Patricia Ngara

**Recorder:** Branden Densmore **Next Meeting:** May 16th 2022 **Minutes Approved: YES**

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| **Topic** | **Discussion** | **Action** | **Responsible** |
| **Introductions** | Meeting was called to order at 1:05 pm. Members/guests were welcomed, and introductions were provided. | NA | NA |
| **Acceptance Of Minutes** | Correction to the January minutes were not discussed because a **quorum could not be established**.  The acceptance of the January minutes was **tabled for next meeting**. | *Create March 2022 draft minutes and send to Kelly & Cheryl.*  *Distribute March 2022 draft minutes to SRC-DVR members for review.* | Branden Densmore  Kelly Osborn |
| **Topic** | **Discussion** | **Action** | **Responsible** |
| **Directors Report** | *Monitoring*: Been at work for past few weeks, following up on an RSA[[3]](#footnote-3) monitoring report from 2017.  Meet with RSA team, analyzing findings of their corrective action plan in detail, presenting what they have worked on since 2017. Currently waiting on RSA for an updated corrective action plan, which will be brought to the council for feedback and suggestions.  *Staff*: A new supervisor group training is happening in April.  There have been numerous promotions within the agency, and interviews are being done for open positions. Also, interns will be coming on board for the summer months.  Labor market continues to be very tight, and there has been difficulty in attracting and keeping new staff.  *COVID*: While it’s not a post COVID world yet, they have been thinking about the future and what to do. Opening up more now with people coming into the offices. Will likely continue with virtual meetings, as they are more convenient for some clients. | NONE | NONE |
| **Topic** | **Discussion** | **Action** | **Responsible** |
| **Directors Report** | *Summer*: Holding a new summer program called the Collage Bus Tour. This will go for two weeks, including 20-30 students, where they will rent a bus and tour community colleges and universities, staying in hotels overnight.  Also hosting the five week Step-Up program through the University Of Maine for Autism students to explore Science, Technology, Engineering, and Mathematics.  *Diversity*: Delivered 3 trainings related to Diversity, Equity, and Inclusion, and getting ready to move into the next phase. Will return back with more information on next steps.  *BRS[[4]](#footnote-4)*: Holding regular stakeholder meetings, and would love to have council members join the conversation. | *Send out information email about joining stakeholder BRS meetings.* | Libby Stone-Sterling |
| **CAP[[5]](#footnote-5) Update** | Continuing outreach efforts. Concern about Aroostook County not having job development services, as they have received multiple phone calls.  The council discussed the situation in detail. | NONE | NONE |
| **Topic** | **Discussion** | **Action** | **Responsible** |
| **Announcements** | The next SRC-DVR meeting will be held on May 16th via Zoom.  Looking to hold a committee work session meeting in April with TBA date.  Honorariums are being offered to members not otherwise compensated for attendance. | *Send out info to council members for April work session meeting.*  *Contact Cheryl to receive Honorarium.* | Cheryl Peabody  Any Member Not Compensated |
| **Public Comments** | Time was provided for public comment but none were given. | NONE | NONE |
| **Adjournment** | The meeting was adjourned at 2:00 pm. | NA | NA |

**People & Organizations Represented**

**Cheryl Peabody – Statewide Independent Living Council (SILC)**

**Libby Stone-Sterling – Division Of Vocational Rehabilitation (DVR)**

**Mary Adley – Department Of Education (DOE)**

**Kelly Osborn – Goodwill Industries**

**Wes Uhlman – Division Of Vocational Rehabilitation (DVR)**

**Julia Endicott – Disability Rights Maine (DRM), Client Assistance Program (CAP)**

**Allison Wiest – Maine Parent Federation (MPF)**

1. State Rehabilitation Council, Division Of Vocational Rehabilitation. [↑](#footnote-ref-1)
2. \*Indicates an Ex Officio non-voting member. See last page for list of organizations represented. [↑](#footnote-ref-2)
3. Rehabilitation Services Administration [↑](#footnote-ref-3)
4. Bureau Of Rehabilitation Services [↑](#footnote-ref-4)
5. Client Assistance Program [↑](#footnote-ref-5)