**SRC-DVR[[1]](#footnote-1) Minutes**

**Date & Time:** November 14th 2022, 1pm – 4pm

**Location:** Department Of Labor, 45 Commerce Dr., Augusta Maine, Francis Perkins Room

**Attendance Key: P = Present, E = Absent (Excused), A = Absent (Unexcused), TEL = Telephone**

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| --- | --- | --- | --- | --- | --- |
| **Council Members[[2]](#footnote-2)** | | | | | |
| **P** | Cheryl Peabody, *Chair* |  |  |  |  |
| **E** | Kelly Osborn, *Vice/Treas* |  |  |  |  |
| **P** | Libby Stone-Sterling\* |  |  |  |  |
| **P** | Mary Adley |  |  |  |  |
| **P** | Darcy Gentle |  |  |  |  |
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**Guests:** Jennifer Kimble, Patricia Ngara, Alex Shafer, Sam Fenderson, Amanda Favreau, Kara Freebyrd, Chris Montagna, Allison Wiest, Sadie Donnell, Ken Shapiro, Isaac Gingras, Mark Mcinerney.

**Recorder:** Branden Densmore **Next Meeting:** January 9th 2023 **Minutes Approved: YES**

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| --- | --- | --- | --- |
| **Topic** | **Discussion** | **Action** | **Responsible** |
| **Introductions** | Meeting was called to order at 1:01 pm. Members/guests were welcomed, and introductions were provided. | NA | NA |
| **Acceptance Of Minutes** | The council **reviewed and accepted the October 2022 minutes** with corrections**.** | *Create November 2022 draft minutes and send to Kelly & Cheryl.*  *Distribute November 2022 draft minutes to SRC-DVR members for review.*  *Send corrected October minutes to webmaster for posting.* | Branden Densmore  Kelly Osborn  Branden Densmore |
| **Topic** | **Discussion** | **Action** | **Responsible** |
| **CSNA[[3]](#footnote-3)** | The CSNA was discussed at length. VR needs the groups help.  Looking at gap between who needs services and who is receiving services. Trying to gather as much data as possible.  Some data has been sent to council members for review, and question was raised: who is willing to join workgroup to analyze data and offer suggestions. Where is there an unmet need? | NONE | NONE |
| **Data Sources** | *Data Source One*:  Chris Montagna and Amanda Favreau from SIQA[[4]](#footnote-4) unit presented on data sources used for the CSNA.  At SIQA they support DVR/DBVI with operations and quality assurance.  SIQA lost a key employee which set them back.  Recently hired Amanda who is learning the ropes. | NONE | NONE |
| **Topic** | **Discussion** | **Action** | **Responsible** |
| **Data Sources** | *Data Source Two*:  Mark Mcinerney (Director of the Center for Workforce Research and Information) presented on research on Maine Workers with Disabilities.  This source is about workers with disabilities and can be accessed here.[[5]](#footnote-5) | NONE | NONE |
| **Budget** | Council discussed the SRC-DVR Proposed budget for 2023. **A quorum was established** and a **motion was made and seconded** to *accept the budget as written*.  **The motion carried** with:  *3 In Favor*  *0 Opposed*  *0 Abstentions* | NONE | NONE |
| **How VR[[6]](#footnote-6) Helped Someone** | Watched television program Maine Life about VR at Ferry Beach Retreat and Conference Center where they helped the center train, coach, and place employees with disabilities. The show went to Three-Charm Farm where they partnered with VR for work based learning opportunities, introducing young people to farming careers.[[7]](#footnote-7) | *Gather more How VR Helped Someone stories.* | Any VR Staff Member |
| **Topic** | **Discussion** | **Action** | **Responsible** |
| **CAP[[8]](#footnote-8) Update** | DRM[[9]](#footnote-9) had successful outreach efforts during election day and went to ballots to access voting.  They sent out a Health Equity survey to council members to evaluate “Health Equity” for people with disabilities – their access to healthcare and general treatment by medical staff. | NONE | NONE |
| **Directors Report** | **Corrections**: Sam Fenderson attending meetings with Juvenile Justice, looking at what VR can do with students being held and when they transition. They are developing a mini curriculum that students can start when being held and take with them when they transition.  On the Adult side, VR meeting quarterly with corrections. This didn’t happen during COVID, so now regrouping. Piloted CEW[[10]](#footnote-10) program for women which had great results. They want to bring this back and expand it to the men’s wing. | NONE | NONE |
| **Membership** | Concern expressed that council does not have required 51% representation of people with disabilities. | *Spread word that SRC-DVR is looking for members with disabilities.* | Any Meeting Attendee |
| **Topic** | **Discussion** | **Action** | **Responsible** |
| **Announcements** | 2023 SRC-DVR Meeting Dates:   * January 9th * March 13th * May 8th * July 10th * September 11th * October TBA * November 13th   *Note*: SRC-DVR meets on the 2nd Monday of odd numbered months.  Honorariums are being offered to members not otherwise compensated for attendance.  Community Work Incentives Coordinator training dates can be found online at: [www.benefitsandworkinme.org](http://www.benefitsandworkinme.org)  Got consumer handbook and application translated into Spanish. | *Contact Cheryl to receive Honorarium.* | Any Member Not Compensated |
| **Public Comments** | Time was provided for public comment but none were forthcoming. | NONE | NONE |
| **Adjournment** | The meeting was adjourned at 3:34 pm. | NA | NA |

**People & Organizations Represented**

**SRC-DVR Council Members:**

**Cheryl Peabody – Statewide Independent Living Council (SILC)**

**Libby Stone-Sterling – Division Of Vocational Rehabilitation (DVR)**

**Mary Adley – Department Of Education (DOE)**

**Darcy Gentle – Wabanaki Vocational Rehabilitation Program**

**Members Of The Public:**

**Sadie Donnell – Disability Advocate**

**Ken Shapiro – Disability Rights Maine (DRM)**

**Isaac Gingras – State Workforce Board**

**Jennifer Kimble – Vocational Rehabilitation Program, Maine Health**

**Allison Wiest – Maine Parent Federation**

**Patty Ngara – Disability Advocate**

1. SRC-DVR 🡪 State Rehabilitation Council, Division Of Vocational Rehabilitation. [↑](#footnote-ref-1)
2. \*Indicates an Ex Officio non-voting member. [↑](#footnote-ref-2)
3. CSNA 🡪 Comprehensive Statewide Needs Assessment [↑](#footnote-ref-3)
4. SIQA 🡪 Systems Improvement Quality Assurance [↑](#footnote-ref-4)
5. [www.maine.gov/labor/cwri/disabilities/index.htm](http://www.maine.gov/labor/cwri/disabilities/index.htm) [↑](#footnote-ref-5)
6. VR 🡪 Vocational Rehabilitation [↑](#footnote-ref-6)
7. [www.mainelifemedia.com/mainelife](http://www.mainelifemedia.com/mainelife) [↑](#footnote-ref-7)
8. CAP 🡪 Client Assistance Program [↑](#footnote-ref-8)
9. DRM 🡪 Disability Rights Maine [↑](#footnote-ref-9)
10. CEW 🡪 Career Exploration Workshop [↑](#footnote-ref-10)